



## 2017-2018 OPEN COMMITTEE CO-CHAIR POSITIONS

### **Book Fairs Fall & Spring:**

- Serves as a liaison between school, volunteers, and Scholastic Book Fairs
- Promotes Book Fairs to school community
- Helps direct operation of fairs
- Assists in arranging cases and sets up table displays, restocks and packs up the fairs
- Current Co-Chair: Lisa Novak, 1 open position

### **Bowling 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> Grades:**

- Handles bowler registration and payments
- Coordinates bowling calendar with other after school activities
- Coordinates transportation to the bowling alley with bus company
- Coordinates all volunteers
- 2 - 3 positions open

### **Fall/Spring Plant Sales:**

- Coordinates with school and plant vendor for dates of sales
- Coordinates pre-order process and tallies of pre-order
- Assists on actual days of the plant sale during school and evening hours
- Current Co-Chair: Nicole Pelliccia, 1 open position

### **Holiday Shoppe:**

- Coordinates with school and vendor for dates of sales
- Takes charge of inventory and items to sell
- Coordinates volunteers to help set-up, work the Shoppe and dismantle
- Assists on actual days of the Shoppe during school and evening hours
- Current Personalization Chair: Justine Kane, 2 open positions

### **Parent Information Committee (PIC) Representative:**

- PIC is a parent information and networking source. The Parent Information Committee is comprised of two representatives and one alternate from each school in our district.
- Fairview representatives attend monthly daytime meetings with Superintendent, representative Board of Education members, and representatives from other schools and then relays information to their school's PTA, PTO, or PFA.
- Current Co-Chair: Dawn Lehotsky, 1 open position and 1 alternate position open

**For more information and to sign-up contact Lisette Sheehan**  
[lisette.sheehan@gmail.com](mailto:lisette.sheehan@gmail.com) | (732) 598-9313